

* For Office Use Application :
Officer Name:

WITHDRAWAL FROM UNIVERSITY APPLICATION FORM

INSTRUCTIONS												
Form must be submitted within TWO (2) WEEKS after commencement of the semester.												
2. Please fill up the form completely.												
SECTION I (To be completed by student) 1. STUDENT'S PARTICULAR												
1. STODENT S PARTICULAR												
NAME												
(Capital Letter)												
MATRIC NO												
PROGRAMME LATEST CGPA												
CONTACT NO			EMA	AIL								
MAILING ADDRESS												
Are you currently holding any scholarship?												
YES If YES, please state name of the organization that awards the scholarship. *												
NO	NO											
		2 RFA	SON FOR WITHE	IRAWAI								
(Please tick (√) where appli	cable):	2. 112.1		NOTIFICE TO SERVICE TO								
PTPTN Rejected Unable to Cope with the Courses Taught Extensive Workload												
Financial Prob	olem	Transport	tation Problem			English Barri	ər					
Locture School	dule Not Accommodating	Transford	Out of Town			Offer From O	thor Collogo					
Lecture Scried	due Not Accommodating	Transier	Out of Town			Oller From O	ther College					
Others (Plea	se state) :											
Comment :												
Signature				Date	/	/						
SECTION II (To be comp	oleted by Centre for S	tudent Affairs & Stu	dent Involveme	nt) - Student Co	unselor							
Comment :												
Cianatura 8 Ctanan				Date	,	1						
Signature & Stamp Date//												
SECTION III (To be completed by Property Maintenance and Administration Department (PMAD) - Accommodation												
Comment :												
Signature & Stamp				Date	1	,						
Signature & Stamp Date//												

SECTION	ON IV (1	To be comple	ted by Corp	orate Lega	al & Internation	onal Departn	nent (CLID) - Student Vis	sa (for International student only)
Comi	ment	:						
Signatu	ure & Sta	amp					Date	/
						_		
OFOTI	ON V (T		ad bur Daam					
SECTION	ON V (1	o be complet	ed by Dean)				
Comi	ment	:						
Signatu	ure & Sta	amp					Date	/
SECTION	ON VI (1	To be comple	ted by Univ	ersity Libra	ary) : (Obtaii	n Clearance c	on Book Returned etc.)	
Plea	se tick (√) where app	licable ·					
1 100	oo non (i) whole app	iloubio .					
Item	s Borrov	ved From Libra	ary :	Return	ed	□ Yes	□ No	
				Good	Condition	☐ Yes	□ No	
				Penalt	y:	☐ Yes	□ No	Total Cost Estimated : RM
								Date//
SECTION	ON VII (To be comple	ted by Sch	olarship M	anagement 8	k Financial A	ssistance Unit) (if appli	cable)
Comme	ent	:				<u>—</u>		
Signatu	ure & Sta					_	Date	/
- J								
SECT	ION VII	I (To be co	npleted by	/ Student	Accounts	and Procur	ement Department)	
	1	After Add/Dr	op Period		W1 □			
					W2 □			
	2	Course Regis	tered	☐ Yes	□ N	0		
Total	Fees Ch	narged	: R	М			Payment Received	: RM
Total	Defined	(If A a)					Invoice No	
Total	Refund	(II Any)	: R	М		<u>—</u>	invoice no	:
Signatu	ure & Sta	amp				_	Date	/
Name :								
		To be comple		lemic Adm	inistration D	epartment)		
) where application						
Semes	ter : □	February		June	_ □ Septer	nber	□ Other (e.g: ☑	☑ April 2016)
Return	of Mati	ric Card						
	Card No	o. : tick (√) where	annlicable				Barcode No.:	
		eturned	□ Yes	•	□N	0		
		condition	□ Yes		□N			
	Defectiv	ve .	□ Yes		□N	0		
Signo	ture & S	tamn.						Date//
_								
^ Copy	of the f	form has to b	e submitted	to SMU if	tne student	under schola	arsnıp.	