

For Office Use Application	
Officer Name :	

DEFERMENT **APPLICATION FORM** INSTRUCTIONS Student is required to read IMPORTANT GUIDELINES carefully. Please fill up the form completely using capital letter. SECTION I (To be completed by student) 1. STUDENT'S PARTICULAR NAME . (Capital Letter) MATRIC NO PROGRAMME LATEST CGPA: **EMAIL** H/P NO. 2. REASON FOR DEFERMENT Please tick (√): ☐ Financial problem ☐ Unable to cope with the course taught ☐ Extensive workload ☐ Personal matters ☐ Transportation problem □ Others (Please specify): SEMESTER TO DEFER : *Application only elligible for one deferment. Date Student's Signature SECTION II (To be completed by Scholarship Management & Financial Assistance Unit) Please state name of the organization that awards the scholarship Recommended by Remarks Signature Date : _____/ ___/___/ SECTION III (To be completed by Dean & Deputy Vice Chancellor) Within ADD/DROP period ☐ YES □ NO Justifications: Recommended by Approved by

*Application is subject to the approval of the scholarship bodies.

Dean/ Director

Date

Deputy Vice Chancellor

Date

SECTION IV (To be completed by Stud	lent Accounts and Procur	ement Department)			
Total Amount Chargeable :	RM				
Invoice No. :					
Receipt No :	-				
-					
Signature & Stamp :					
`					
Name					
5.4					
Date					
SECTION V (To be completed by Acade	emic Administration Depa	rtment)			
	The state of the s	1			
Semester : 🛘 Feb 🗖 May/June	□Sept □ Others	(e.g: 🗹 June 2016)			
2 3 3	2 7 1			a 1 a	
☐ Received from Student	/	/			
☐ Updated in SMS / PGS	/				
☐ Informed / Called / Emailed to Stude	ent/	/			
	-		/ ₂		
Signature & Stamp		D	ate		
* Copy of the form has to be submitted to S	SMILL if the etudent is under a	ah alasahin			
Copy of the form has to be submitted to s	into it the student is under st	morarsnip.			
IMPORTANT GUIDELINES		E.S. C. C. C. C.			
Student is required to submit new application	•				
 Completed application and supporting docu Only completed application will be processe 		to Academic Administ	ration Department and		
The application must reach Academic Admit		ulated deadline given by	University Please refe	er to	
Academic Regulations.	mondadir Dopartinont with stipt	nates debanne given by	ovoraity. 1 loade leit	J. 10	